

### Data Import Format Specification for Donation History Records

Field #	Field Name	Data Type	Maximum Length	Required Field?
1	DonorIdentifier	Text	50	Y
2	Gift Date	Date	8	N
3	Total Gift Amount	Currency	10	Y
4	Label	Text	255	N

#### Other Notes

- All donor identifiers MUST have a corresponding donor record in the system.
- The Gift Date format is MMDDYYYY.
- The file format is "tab delimited", indicating that all fields should be separated by a tab character.
- Field Names may be included as the first row of the file, the first row of the file is optional.
- DO NOT include any formatting characters (for example, 12/15/1999 should be written as 12151999).
- Fields are not required, unless specified in the Required Field column or in the footnotes.